



"CITY OF CHOICE"

## **PLANNING AND ZONING MEETING**

**200 S. Main, Cibolo, Texas 78108**

**April 8, 2015**

**6:30 P.M.**

### **MINUTES**

1. Call to Order – Meeting was called to order by Vice Chairman Ms. Mashburn at 6:32 p.m.
2. Roll Call – Members Present: Ms. Hale, Mr. Dufresne, Ms. Mashburn, Mr. Felder, Mr. Moraes, Mr. Winter, Mr. Joel Hicks, Mr. Melvin Hicks and Mr. Gibbs; Staff Present: Director of Engineering & Planning Mr. Klein, City Planner Ms. Gonzalez, City Secretary Ms. Cimics and Asst Planner Mr. Dale; Council Present: Councilman Hogue and Councilman Russell.
3. Moment of Silence – Vice Chairman Mashburn requested a Moment of Silence from everyone in attendance.
4. Pledge of Allegiance – All present recited the Pledge of Allegiance.
5. Citizens to be Heard:  
This is the opportunity for visitors and guests to address the Planning and Zoning Commission on any issue. Planning and Zoning Commission may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time however the Planning and Zoning Commission may present any factual response to items brought up by citizens. – No citizens signed up to be heard.
6. Approve or disapprove of the minutes from the February 11, 2015 meeting.  
  
Mr. Dufresne made the motion to approve the minutes of the February 11, 2015 meeting. Motion was seconded by Mr. Winter. For: All; Against: None. Motion carried 7 to 0.
7. Presentation/Discussion on Ordinance 1124 pertaining to the Planning & Zoning Commission.  
  
Ms. Cimics the City Secretary went over the Planning and Zoning Commission Ordinance that was approved by the City Council on March 10, 2015. Changes that were made to the ordinance were addressed – alternates and their role on the P&Z, the requirements of each member and the requirements to serve as Chairman and Vice Chairman, length of appointments and term limits, attendance policy and absences were discussed, procedures on holding a meeting and the Chairman being able to vote. All members received a copy of the new ordinance. The City Secretary stated if they had any questions to call or e-mail her.
8. Discussion/Action on the election of a Chairman for the Planning & Zoning Commission.  
  
Mr. Joel Hicks made the motion to nominate Ms. Hale for Chairman. Mr. Winter made the motion to nominate Ms. Mashburn. Mr. Felder seconded the motion for Ms. Mashburn. The City Secretary notified the Commission that Ms. Mashburn was not eligible for the Chairman position as she had not completed the Ethics Training. Mr. Felder then nominated Mr. Winter for Chairman, Mr. Winter declined due to other commitments. Mr. Felder withdrew his nomination of Mr. Winter. Mr. Winter nominated Mr. Moraes. Two nominations were now on the floor. Mr. Dufresne seconded the nomination for Ms. Hale. The Vice Chairman called for a vote. For: All; Against: None. Motion carried 7 to 0. Ms. Hale was elected Chairman and the Vice Chairman Ms. Mashburn turned the meeting over to Ms. Hale.

9. Discussion/Action and recommendation to the City Council regarding the Preliminary/Final Plat of AutoZone Store No. 3527.

Mr. Joel Hicks made the motion to recommend to the City Council approval of the Preliminary/Final Plat of AutoZone Store No. 3527. Motion was seconded by Ms. Mashburn. For: All; Against: None. Motion carried 7 to 0.

10. Discussion/Action and recommendation to the City Council regarding the Preliminary Plat of Saratoga Subdivision Unit 3.

Mr. Winter made the motion to recommend to the City Council approval of the Preliminary Plat of Saratoga Subdivision Unit 3. Motion was seconded by Ms. Mashburn. For: All; Against: None. Motion carried 7 to 0.

11. Discussion/Action and recommendation to the City Council regarding the Preliminary Plat of Saratoga Subdivision Unit 4.

Ms. Mashburn made the motion to recommend to the City Council approval of the Preliminary Plat of Saratoga Subdivision Unit 4. Motion was seconded by Mr. Moraes. For: All; Against: None. Motion carried 7 to 0.

12. Discussion/Action and recommendation to the City Council regarding the Land Study of Mesa at Turning Stone Phase III.

Mr. Winter made the motion to recommend to the City Council approval of the Land Study of Mesa at Turning Stone Phase III. Motion was seconded by Mr. Joel Hicks. For: All; Against: None. Motion carried 7 to 0.

13. Discussion/Action and recommendation to the City Council regarding the Preliminary Plat of Mesa at Turning Stone Unit 6.


Mr. Winter made the motion to recommend to the City Council approval of the Preliminary Plat of Mesa at Turning Stone Unit 6. Motion was seconded by Ms. Mashburn. For: All; Against: None. Motion carried 7 to 0.

14. UDC, CIP and Staff Updates – Ms. Gonzalez briefed everyone that she had sent out an e-mail to everyone on UDC ordinance. If individuals have not notified her if they want a paper copy or a disc please do so as soon possible. Ms. Gonzalez also notified everyone that they had received three submittals from the Master Plan RFQ that was sent out. All three have been approved meeting the requirements and staff will begin interviews shortly.

15. Items for future agendas – Chairman Hale requested that we put elections for the Vice Chairman on the next agenda.

16. Adjournment – Mr. Dufresne made the motion to adjourn the meeting at 7:20 p.m. Motion was seconded by Mr. Winter. For: All; Against: None. Motion carried 7 to 0.

PASSED AND APPROVED THIS 13<sup>TH</sup> DAY OF MAP 2015.



Planning & Zoning Commission